

AMAKOR ANGEL-JEDI CHIEMERIE

REMOTE JOB APPLICANT | SOCIAL MEDIA MANAGEMENT | CUSTOMER SERVICE

Abuja, Federal Capital Territory, Nigeria
08089047944 | angel.amaks03@gmail.com

PROFESSIONAL PROFILE

Motivated and adaptable entry-level candidate with skills in social media management, email communication, Microsoft Word and Excel, and online research. Brings strong written and verbal communication, customer service awareness, organization, and a willingness to learn. Seeking a remote opportunity to support customers, assist with digital and administrative tasks, and contribute positively to a team.

KEY SKILLS

- Social Media Management
- Email Management and Communication
- Written and Verbal Communication
- Time Management and Organization
- Microsoft Word and Excel
- Customer Service and Client Relations
- Online Research and Digital Administration
- Teamwork and Adaptability

WORK EXPERIENCE

Social Media Management | Remote Work

- Assisted with social media-related activities and online communication.
- Supported engagement and communication with online audiences.
- Applied digital skills when working with social media platforms and online tasks.

EDUCATION

Destiny Christian Academy

Senior Secondary School Certificate (SSCE) | 2026

LANGUAGES

English • French

ADDITIONAL INFORMATION

- Open to remote opportunities across different fields.
- Willing to learn new tools, technologies, and work processes.
- References available upon request.