

OMOTOSHO OLUWAKEMI CHRISTIANA

110 kwameh nkruma crescent asokoro Abuja

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CAREER OBJECTIVE: To obtain and maintain a high degree of professionalism and contribute significantly to my organization and growth and development through the display of diverse skills while maintaining good custom and cooperative interest of my employer.

SKILL ATTRIBUTE;

- Exceptional Organization and Customer Service Skills
- Keen Attention to Detail
- Accurate, Flexible and Reliable
- Team Player with the Ability to Work Effectively in any Environment
- Strong Verbal and Written Communication Skills
- Public relations
- Computer proficiency
- Training and supervisory experience

PERSONAL DATA

Nationality: Nigeria

Marital Status: Single

Sex:Female

EDUCATIONAL BACKGROUND

2017 – 2019 Federal Polytechnic Offa

High National Diploma in science laboratory technology (Physics/Electronics option)

(Upper Credit)

2013 – 2015 ICT Polytechnic Itori

National Diploma in Science Laboratory Technology

(Upper Credit)

2003 – 2008 Gbemi Akinyuwa group of school idanre, Ondo state

National Examination Council (NECO)

1996 – 2002 :CAC Primary School Okeluse

Primary School Leaving Certificate (FLSC)

HOBBIES: cooking, meeting new people, making friends.

WORKING EXPERIENCE

2015 – 2016 Mecure Health Care, Ibadan

Assistant Laboratory Attendant

Job Responsibilities:

- Taking Patients blood sample to the laboratory
- Delivery of test results to the receptionist desk

2016 – 2017 :Golden Hotel Patigi

Receptionist/Manager

Job Responsibilities:

- Ensuring that the customer enjoy maximum satisfaction in terms of service rendered.
- Ensuring that the organization has an excellent publicity.
- Managing the organization image with the public
- Taking records/details of customers

- 2018-2019 Haman pategi Hotel patigi

Supervisor

Job responsibilities

Supervising the operation of the workers and ensure everything is in order.

Giving feed back to the management to ensure the improvement company.

2020 Perfect Child Royal Academy, Minna (NYSC)

Basic Technology Teacher

Job Responsibilities:

- Teaching the students
- General administrative work

- 2021-2023: Golden oak Building Company lagos

Receptionist.

Attending to visitors,

Recording of visitors details.

- Reference
- If need be it will be provided

