

OLUWADARE PRECIOUS OLAWUNMI

Redemption City, Ogun state.
09061686200 | olawunmigift29@gmail.com

Objective

To enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges.

Experience

- Adeola Nursery and Primary school, Ogun state** September 2017 - July 2019
Teacher
Organized and facilitated extracurricular activities, workshops, or tutoring sessions to foster holistic student development. Collaborated with parents, colleagues, and administrators to create a positive learning environment and address challenges effectively.
- Dove Executive Chalets** October 2023 - August 2024
Sales Rep
I Provided exceptional customer service by assisting with product inquiries and resolving complaints.
I Monitored inventory levels and coordinated restocking to maintain product availability.
Ensured shelves were stocked, clean, and attractively merchandised.
- Dove Executive Chalets** September 2024 - December 2024
Front Desk Officer
Welcomed and checked in guests, ensuring a smooth and efficient registration process.
Managed reservations, cancellations, and room assignments using booking systems.
Addressed guest inquiries and complaints promptly to ensure satisfaction.
Coordinated with housekeeping and maintenance teams to ensure room readiness and upkeep.

Education

- National Open University of Nigeria, Lagos**
Computer Science

Skills

- Microsoft
- Multitasking
- Interpersonal relationship
- Communication

Interests

- Programming
- Surfing through the ineternet
- Networking
- Learning new skills

Languages

- English
- Yoruba

Reference

- Oluwadare Oluwafemi - Fortunate land college, lagos**
Head of School
latterglory98@gmail.com
08147741450